SPRING 2019 LIBRARY EVENTS, RESOURCES & SERVICES

General Library Hours   Friday, January 25, 2019 - Sunday, June 2, 2019

MONDAY – THURSDAY
8AM – 10:45PM
Access is limited to the First Floor Only
8AM – 9AM and 9PM – 10:45PM*

FRIDAY
8AM – 4:45PM
Access is limited to the First Floor Only
8AM – 9AM*

SATURDAY – SUNDAY
10AM – 5:45PM

*During First Floor Only hours, First Floor services including Reference, Circulation, Reserves, and computers are available. Books and periodicals can be paged at any service desk.

The Library Café is open 24 hours every day for Brooklyn College faculty and students with valid IDs.

There are exceptions to the general hours.
For a complete list of exceptions, go to:

http://library.brooklyn.cuny.edu/library/about/hours/

The tutoring partnership between the Library and the Learning Center is now in its seventh year, and with hundreds of student consultations each year, continues to be a popular, important, and successful service. Each semester, a writing tutor works with students on their writing skills (grammar, style, thesis development, etc.), at every stage, from constructing an outline, to mastering citation styles for bibliographies.

This spring, the tutor’s schedule is Wednesday, 2/13 through Wednesday, 5/15, in the Library, room 148.

Tuesdays 12:00-3:00pm
Wednesdays 1:00-4:00pm
Thursdays 10:am-12:00pm

To make an appointment write to: LC-Librarytutor@gmail.com or students can drop by room 148 to see if the tutor is available. Questions? Contact Prof. Matthew Harrick in the Library at 718.758.5209.
Archives and Special Collections Spring 2019 Exhibition

The YWCA of Brooklyn: Empowering Women Since 1888

Stop by Archives and Special Collections to see the new spring exhibit: The YWCA of Brooklyn: Empowering Women Since 1888. The collection features photographs, documents, and ephemera from the YWCA collection, which is being processed with a grant from the National Archives. With over 6,500 photographs and 100+ years of documentation of the activities of the YWCA, including its unique position as the first YWCA in the country to fully integrate its programs and facilities in 1943, this archive will be a rich resource for researchers. The collection will be open to the public in summer 2019.

The Library Hosts the
Brooklyn College Library 27th Annual Book Party

Thursday, April 11, 2019 from 12:00 – 2:00pm

Please join us in honoring Brooklyn College authors who have published a book in the past year. The honorees and the entire Faculty are invited to a luncheon and presentation in the Library’s Christoph M. Kimmich Reading Room.

Any questions? Contact Prof. Judith Wild or the Library Book Party.
Art In and Around the Library

Please visit the exhibit at the Tow Center for the Performing Arts @ Brooklyn College, November 2, 2018 - June 1, 2019.

This exhibition provides a unique opportunity to tell the story of the New Deal’s extraordinary Works Progress Administration (WPA) and the creation of the Brooklyn College Midwood campus. The exhibit also serves as a reminder of the vital role the federal government played during the Great Depression in supporting the arts by employing tens of thousands of visual artists, musicians, actors, and writers. The exhibition, placed in our newest campus building the Leonard & Claire Tow Center for the Performing Arts, celebrates a new phase of donor support for the arts and a commitment to making the arts accessible to all.

Montage Quotidien is a five-decade overview of the pioneering photography of Máximo Colón that highlights a collection of everyday experiences and key historical moments captured by his salient camerawork. Colón’s artistic imagination as a photographer is informed by his personal history and his political consciousness shaped by his forced departure out of Puerto Rico and settling into Brooklyn, New York during the 1950s. Please visit the Library’s Gallery on the first floor to view this fascinating exhibit.

These beautifully restored paintings along with the campus’s other twenty-two WPA art works are important pieces of our history connecting the college’s past to its present and future. We gratefully acknowledge the Brooklyn College Class of ’64 for its generosity and commitment to the restoration and preservation of the thirteen paintings in this exhibit. At the conclusion of this exhibit, the restored paintings will be permanently on display in the Brooklyn College Library.

Montage Quotidien: The Photographs of Máximo Rafael Colón

Una Vida Mejor, New York City, 1971
Library E-Resources

**GREENR** focuses on the study of sustainability and the environment. Both interactive and current, **GREENR** allows users to navigate issue, organization and country portals. A one-stop site, this resource provides news, background information, video, unique commentaries, primary source documents and statistics in highly accessible, visually appealing research areas, covering relevant categories including energy systems, healthcare, food, climate change, population, economic development. One of the things that makes **GREENR** so user-friendly, is it does not look like the typical database product. This e-source also offers interactive maps and contextual multimedia, customizable journals and news, refereed case studies.

IBISWorld’s team of economists and industry experts research and analyze economic, demographic and government statistics. If you require a better understanding of market conditions and forecasts, or you need a clearer picture of a supply chain, or you need to keep abreast of competitor activity in your industry, IBISWorld’s comprehensive reports will keep you informed.

Published by the Société Internationale de Bibliographie Classique, this is a specialized bibliographic database of scholarly works relating to all aspects of ancient Greek and Roman civilizations. **L’Année philologique** covers a wide array of subjects, including history, art, archaeology, philosophy, religion, mythology, music, science, and scholarly subspecialties such as numismatics, papyrology and epigraphy. Abstracts of journal articles are in English, German, Spanish, French or Italian.
Library E-Resources

OppoSing Viewpoints

Covers social issues such as Gun Control, Genetic Engineering, Censorship, Endangered Species, and Terrorism. Brings together viewpoint articles, overviews, statistics, biographies of social activists, court cases, profiles of government agencies and special interest groups, newspaper and magazine articles. Links to more than 1,800 web sites.

Music Online: Smithsonian Global Sound for Libraries

Music Online: Smithsonian Global Sound for Libraries is produced in partnership with Smithsonian Folkways Recordings, is a virtual encyclopedia of the world’s musical and aural traditions. The collection provides educators, students, and interested listeners with an unprecedented variety of online resources that support the creation, continuity, and preservation of diverse musical forms.

Scribner Writers Online

Bio-critical essays on the lives and works of more than 1,400 important authors from around the world. Entries include concise essays, citations, and biographical information that places the author’s work in personal and historical context. Volumes include: African Writers; American Writers Classics; Ancient Writers; Latino and Latina Writers.

The Times Digital Archive

The Times Digital Archive is an online, full-text facsimile of more than 200 years of the Times, one of the most highly regarded resources for eighteenth-, nineteenth-, and twentieth-century news coverage, with every page of every issue from 1785 to 2012. This historical newspaper archive allows researchers an unparalleled opportunity to search and view the best-known and most cited newspaper in the world online in its original published context.
Library E-Resources

New Tools for the Open Educational Resources Initiative

You can visit this site at: https://libguides.brooklyn.cuny.edu/digitaltoolbox

If you need assistance with any of these tools, please contact Emily Fairey, Brooklyn College OER Digital Fellow at Emily.Fairey86@brooklyn.cuny.edu.

A Special Tip on Searching Google Scholar

You can gain quick access to Brooklyn College Library’s electronic journal holdings in Google Scholar. Once you activate “library links” a handy “Find fulltext at Brooklyn” link will appear next to any item the Library has electronically. It is a great way to save time and avoid publisher paywalls.

Just go to Settings in Google Scholar and select Library Links. Search for and Select Brooklyn College, then Save. Done!
Brooklyn College Library Faculty Survey 2018

Overview

The Brooklyn College implementation of the Ithaka S+R Library Faculty Survey was launched on October 22nd, 2018, and closed to new responses on November 30, 2018, with a total of 157 complete responses. The questionnaire covers topics in several key areas, including: how faculty members discover and access materials for research; faculty members’ usage of scholarly communication services; faculty members’ research practices, including data preservation and management behaviors and needs; faculty members’ perceptions of students’ research skills; the role of the library in supporting faculty members’ needs; faculty member’s instructional practices, including Open Education Resources (OERs) and learning analytics; and faculty members’ choices regarding classroom formats, assignment types, and integration of new mechanisms.

Analysis of the survey responses will inform library planning and decision-making concerning research and teaching resources as part of the Library/AIT Department Self-Study.

Survey Response Data:

Of the 1,522 faculty members that received the survey invitation:

- 296 respondents clicked on the link to the survey (about 19% of total invitees who received the invitation)
- Of those, 157 have completed the survey (about 10%)

Sample Data and Chart:

Q1 Aggregate Response Data:
When you explore the scholarly literature to find new journal articles and monographs relevant to your research interests, how do you most often begin your process? Select one of the following:

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<thead>
<tr>
<th>Response</th>
<th>Count</th>
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<tr>
<td>Visit my college or university library’s website or online catalog</td>
<td>32</td>
<td>20.51%</td>
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<tr>
<td>Search on a specific scholarly database</td>
<td>64</td>
<td>41.03%</td>
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<td>Search on a general purpose search engine</td>
<td>10</td>
<td>6.41%</td>
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<td>Search on Google Scholar</td>
<td>41</td>
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<td>Ask a colleague</td>
<td>1</td>
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<td>Ask a librarian</td>
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<td>Other</td>
<td>5</td>
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<td><strong>Total</strong></td>
<td>156</td>
<td>100.00%</td>
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When you explore the scholarly literature to find new journal articles and monographs relevant to your research interests, how do you most often begin your process?

- Visit my college or university library’s website or online catalog
- Search on a specific scholarly database
- Search on a general purpose search engine
- Search on Google Scholar
- Ask a colleague
- Ask a librarian
- Other

For more BC Faculty Library Survey Data and Charts see the complete *BC Faculty Library Survey 2018 Report of Findings* on the Library/AIT Publications website at:

https://library.brooklyn.cuny.edu/resources/?page=publications.

**Next Steps:**

1. Examine BC overall survey results for trends and actionable items;
2. Map questions to functional areas: Faculty Research; Teaching/Instruction; Collections; Student Success; Scholarly Communications; IT; OER;
3. Distribute findings to librarians and AIT/ITS staff and ask for recommended Library/AIT improvements and enhancements to address the identified trends and actionable items;
4. Share report of key findings via public Website, blog postings and self-study report;
5. Follow up with focus groups and hypothesis testing of faculty perception; and

**Planning, Implementation and Analysis Survey Working Group:**
Frans Albarillo (Chair), Mary Mallery, Howard Spivak, Mariana Regalado, and Jane Cramer

**Thank you to everyone who participated in the Brooklyn College Library Faculty Survey 2018!**
Scholarly Communications at the Brooklyn College Library

The Brooklyn College Library scholarly communications team is available to guide and assist you with new models of publishing and related issues. Schedule a one-on-one meeting or contact a subject specialist librarian (see list on p. 12) for further assistance.

Copyright & Fair Use

Have you just published a book that you sweated over for two years and you hope people will buy rather than photocopy, or are you looking to use a copyrighted work in a class assignment? Your own copyrighted work is protected by Title 17 of the U.S. Code. The law is meant to protect and incentivize those who produce original work by making it illegal for such work to be disseminated by anyone but its authors. The Fair Use section of the Code describes situations where copyrighted work can be used without permission of the rights-holder. The purpose, nature, amount, and effect of the use on the creator are factors that determine whether fair use applies.

Public Domain

Now you can perform “Yes, We Have No Bananas,” at a public event or distribute “Stopping by Woods on a Snowy Evening” at a poetry reading. Creative works that have outlived their copyright protection fall into the public domain. That means they can be used freely without payment of fees or gaining of permissions. This year, works published in 1923 and before are all fair game.

Creative Commons

Investigate the Creative Commons to find free, easy-to-use standardized licenses that allow you to give the public permission to share and use your creative work—on conditions of your choice. CC licenses let you easily change your copyright terms from the default of “all rights reserved” to “some rights reserved.” Creative Commons licenses are not an alternative to copyright. Rather, they work alongside copyright and enable you to modify your copyright terms to best suit your needs.

Authors’ Rights

Did you know that you can negotiate with journal and book publishers about which rights to your work you can keep! For example, you can keep your copyright and grant the publisher exclusive first publication rights and/or non-exclusive rights to publish your work in a variety of formats. Learn more at: https://sparcopen.org/our-work/author-rights/.
Scholarly Communications at the Brooklyn College Library

**Open Access**
Consider publishing your own research outside of any paywalls. Open Access is the free, online availability of research to everyone combined with the rights to use this content fully in a digital environment. Open Access takes advantage of 21st century technology for the communication of research that fully utilizes the Internet for what it was originally built to do—accelerate research.

**Institutional Repositories**
Open up access to all of your research by using a repository to store and showcase your published manuscripts. Institutional repositories are stable storage platforms available for those affiliated with a university or research center and have been shown to increase citation counts. Academic Works is CUNY’s institutional repository.

**Open Access**
Check out what bibliometrics say about the popularity of a particular journal, article, or author. These measures are often seen as predictors of the attention and use an article could get if it is placed in a particular journal. Traditional metrics measure citation counts. Newer metrics known as altmetrics examine the social conversation online around research.

**Predatory Publishers & Conferences**
Learn to recognize predatory publishers & conferences—they typically send unsolicited invitations offering to publish your research for a substantial fee and with a very fast turnaround, but don’t offer the traditional services provided by reputable publishers, including editing and most importantly, peer-review.

**Digital Scholarship**
Convey your research in exciting new ways and exploit the potential of the interactive, online environment. Digital scholarship is defined as any scholarly activity that makes extensive use of digital media for teaching and research. These include, but are not limited to, digital tools for text mining, annotation, mapping, timelines, and visualization.
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<td>Larry Albrecht</td>
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Free Resources and Services for Faculty and Adjunct Faculty

Please note that all of the resources and services presented in this Faculty Bulletin are available for part-time Adjunct faculty and full-time faculty. All faculty are invited to make use of the Faculty Training and Development Lab (Library, Room 382) to access state-of-the-art computers, hardware, and software, free printing, technology consultation, and personal technology training. Please feel free to stop by the next time you are in the Library or call 718.951.4634 to schedule an appointment. For more information, please refer to the Faculty Lab section in this Bulletin.

Collaborate Ultra has been redesigned with a more intuitive interface to enhance the Web-conferencing experience, and makes it easier to use for all participants. Users no longer need to install Java or a separate launcher app to access the sessions: Collaborate Ultra now opens directly using a browser-based connection and all features available in your computer are now available on your mobile devices. Ultra is integrated into Blackboard Mobile app; as a result, you no longer need to download the separate Blackboard Collaborate app. A mute button is now part of the Participants Panel, making the mute selection and users’ notification a one-step action. Group creation has been improved with the drag-and-drop option that allows moderators to move members in and out of groups without additional effort.

Collaborate Ultra enables you to create virtual classrooms, offices, and meeting spaces that allow you to interact dynamically with your students and colleagues, from wherever you and they are. Users can interact as if in a traditional classroom: Collaborate Ultra offers the many functions required to support a student-centered learning environment, such as text chat, two-way audio, multi-point video, interactive whiteboard, hand raising and polls rooms, desktop sharing, breakout rooms, and session recording.

For more information or assistance with using Blackboard Collaborate, please contact:

Carlos Cruz: Instructional/Multimedia Design Specialist and Campus Blackboard Administrator
E-Mail: CarlosA@brooklyn.cuny.edu
Campus Phone: 718.951.4667
First, make certain to claim your CUNYfirst Account at: https://ssologin.cuny.edu/cuny.html

Once you have your claimed your CUNYfirst Account:

- direct your browser to: https://bbhosted.cuny.edu
- enter your CUNYfirst Username before @login.cuny.edu
- enter your CUNYfirst Password
- click the Log in button

Your username is the combination of your first and last name separated by a dot(.) and the last two digits of your CUNYfirst EmplID.

If you ever forget your password, you can request it within the Blackboard/CUNYfirst login page by selecting <Forgot Password> at the bottom of the page.

Once you have successfully logged in to Blackboard, you do not need to enter your Username/Password credentials again to access CUNYfirst.
Blackboard Learn 9.1 is available for all CUNY’s instructors and students with a redesigned interface and more powerful features. Faculty who log into Blackboard will have at their disposal many new tools and capabilities to effectively manage their online teaching/learning component. Blackboard 9.1 eliminates much of the “clicking” involved in managing the course, mainly through making many of Bb’s present capabilities more accessible to users as well as implementing new functions that together bring Blackboard closer to an environment that users accustomed to Web 2.0 take for granted.

Here are a few examples of some important changes and additions that make managing a course in Blackboard 9.1 easier:

The Control Panel: For instructors, the Control Panel appears in the entry page of a course as a menu, significantly improving navigation among different tasks and areas.

Multiple File Upload: Now, when you have many documents that you wish to post, instead of tediously browsing and posting each one at a time, you can select a group of documents to upload into the content area simultaneously.

Test Lockdown Timer option: With Bb 9.1 you now have the option to have a test automatically end when the time limit has been reached.

Needs Grading function: Instructors can view student attempts ready for grading or review on the Needs Grading page.

Multiple Assignment Submission Attempts: In Blackboard 8, to allow a student to redo an assignment and submit it using the same assignment link, the instructor needed to delete the previous submission from the Grade Center. Blackboard 9.1 allows the option of letting an assignment accept multiple attempts.

Brooklyn College’s Office of Academic Information Technologies (AIT) is offering Blackboard 9.1 training as well as an extensive list of online video, print tutorials, and other online help and documentation. If you have any questions or are interested in trying some of these new features, make an appointment with Carlos Cruz.

Carlos Cruz: Instructional/Multimedia Design Specialist and Campus Blackboard Administrator
E-Mail: CarlosA@brooklyn.cuny.edu
Campus Phone: 718.951.4667

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### HELPFUL BLACKBOARD LINKS AND EMAILS FOR FACULTY:

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<td>Blackboard 9.1 workshop schedule for Faculty/Staff</td>
<td><a href="https://library.brooklyn.cuny.edu/library/about/events2/index.php?view=workshops">https://library.brooklyn.cuny.edu/library/about/events2/index.php?view=workshops</a></td>
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<tr>
<td>Blackboard Faculty Support</td>
<td><a href="mailto:CarlosA@brooklyn.cuny.edu">CarlosA@brooklyn.cuny.edu</a></td>
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### HELPFUL BLACKBOARD LINKS AND INFORMATION FOR STUDENTS:

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<td>Blackboard 9.1 FAQs for Students</td>
<td><a href="http://libguides.brooklyn.cuny.edu/Blackboard_for_Students">http://libguides.brooklyn.cuny.edu/Blackboard_for_Students</a></td>
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</table>
| Blackboard Student Support                    | E-mail: studentblackboard@brooklyn.cuny.edu
Phone: (718) 951-4357 press 4                  |
Anti-Plagiarism Tools Available in Blackboard

SafeAssign and Turnitin are two tools available within Blackboard that you may use to deter plagiarism and to create opportunities to help your students identify how to properly attribute sources rather than paraphrase.

SafeAssign is Blackboard’s native, built-in plagiarism detection tool. SafeAssign compares submitted assignments against a large set of sources (CUNY-wide and global, cross-institutional) to identify areas of overlap between the students’ submitted assignment and other existing works.

Turnitin is a third-party tool that has been recently integrated into Blackboard. Turnitin compares submitted assignments against its own larger, global reference database.

Please note that both proprietary systems refer assignments only to their own set of sources and databases, and are not transferable. For example, papers previously submitted through SafeAssign into the CUNY-wide Institutional Reference Database and/or the Blackboard Global References Database cannot be included in a Turnitin analysis and report. This incompatibility between these plagiarism detection tools presents an inconvenience for instructors who have previously used the CUNY-wide Institutional Reference Database, and may be an important factor to consider if you are planning to use Turnitin for the first time.

There may be some advantages in using Turnitin as your primary selection: In Turnitin all submissions are checked against a large database of current and archived Web pages, collections of published books and journals, as well as students’ papers submitted into the system; Turnitin incorporates a robust grammar-checking function that can be enabled at any time; Instructors have the option to restrict the comparison check to specific databases, and have the option to embed voice comments in students’ papers; Turnitin accepts an wide array of file formats for document submission; any documents/papers entered into the database in error can be removed.

Several comparative studies have concluded that there aren’t significant differences between the accuracy of the final reports received from these two different systems, so it’s ultimately up to the instructor to select which of these tools to use for each class.

According to Hunt and Tomkins in “A Comparative Analysis of SafeAssign and Turnitin” (The Journal of the Virginia Community Colleges, 2014), on average, SafeAssign identifies 2.75% of student text as instances of actual plagiarism, while Turnitin identifies 3.38 % as plagiarized. 

Our colleagues at Hunter College’s Technology Teaching & Learning Group have compiled an extensive SafeAssign and Turnitin comparison, with practical details of the CUNY Blackboard integration that you should consider before make your final decision. It is available online at: http://www.hunter.cuny.edu/ttlg/toolbox/plagiarism-prevention/safeassign-turnitin-comparison.

Instructions on how to create, review and grade Turnitin assignments on Blackboard, are available on the Library’s LibGuide site: Blackboard for Faculty and Professional Staff online at: http://libguides.brooklyn.cuny.edu/Blackboard_for_Faculty.
How Can Faculty Get Free Software, Such as Microsoft Office, McAfee VirusScan, and Maple?

Free work-at-home software licenses for Microsoft Office (for Windows and Mac OS); Microsoft Windows 10 and 7; McAfee antivirus software (for Windows and Mac OS); and Maplesoft Maple (for Windows and Mac OS) are available for you to download and install on your home computers (desktops and laptops).

Please note that CUNY eMall software is for use at home or off-campus only.

To download software from the CUNY eMall, please direct your web browser to http://portal.cuny.edu. After you login, select the CUNY eMall link, located at top-center. Next, select the SOFTWARE link. Select the link(s) to the software you want, and follow the instructions provided to order, download, and install the software.

If you would like to install any of these applications onto your Brooklyn College office or lab computer(s), please contact:

<table>
<thead>
<tr>
<th>ITS: Help Desk</th>
<th>Mary Pope: Reserves Specialist</th>
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<tr>
<td>E-Mail: <a href="mailto:helpdesk@brooklyn.cuny.edu">helpdesk@brooklyn.cuny.edu</a></td>
<td>E-Mail: <a href="mailto:reserves@brooklyn.cuny.edu">reserves@brooklyn.cuny.edu</a></td>
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<tr>
<td>Campus Phone: 718.951.4188</td>
<td>Campus Phone: 718.951.5335</td>
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How Can Faculty Put Documents on E-Reserves?

E-Reserves staff will scan your documents, create PDFs, and upload them to your Blackboard course site. For complete details on this valuable service, please direct your web browser to:

http://library.brooklyn.cuny.edu/resources/?service=ereserves

If you have questions about the e-Reserves service, please contact:

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<tr>
<th>Mary Pope: Reserves Specialist</th>
<th>Carlos Cruz: Instructional/Multimedia Design Specialist and Campus Administrator</th>
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<td>E-Mail: <a href="mailto:reserves@brooklyn.cuny.edu">reserves@brooklyn.cuny.edu</a></td>
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<td>Campus Phone: 718.951.4667</td>
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How Can Faculty Add Multimedia Content To Their Blackboard Course Sites?

For assistance with using images, full-motion video, animation, and audio within your Blackboard or Sakai course sites, please contact:

ITS: Help Desk
E-Mail: helpdesk@brooklyn.cuny.edu
Campus Phone: 718.951.4188
Course Site Design and Incorporating Multimedia Content

If you would like assistance with designing and/or adding multimedia elements to your course web sites, Carlos Cruz is available to consult with you. In person, over the telephone, or via e-mail, Carlos can help you achieve a positive impact on teaching and learning with online technologies, including Blackboard course sites, standard web pages, discussion boards, real-time chat, etc.

For more information or to set up an appointment, contact:

Carlos Cruz: Instructional/Multimedia Design Specialist and Campus Blackboard Administrator
E-Mail: CarlosA@brooklyn.cuny.edu
Campus Phone: 718.951.4667

How Can Faculty Borrow a Laptop To Use Off-Campus?

The Office of Information Technology Services (ITS), Library, and Office of Academic Information Technologies (AIT) manage the faculty Laptop Loan Program, which is designed for faculty who are traveling on college business or have other off-campus research and computing needs. Laptops are loaned out on a first-come, first-served basis to faculty. Laptops may be borrowed short-term for a one week (full-time & adjunct faculty) or long-term up to the end of the semester (full-time faculty only). At present, we have only Dell Latitude laptops with Windows 7 available for loan.

To request a laptop, please complete the Faculty Laptop request form, available at:

http://library.brooklyn.cuny.edu/resources/?computing=faculty_services#c263.

For more information on the Faculty Laptop Loan Program, please visit:

Faculty Training and Development Lab
Library, Room 382
Campus Phone: 718.951.4634

How Can Faculty Create a CUNY Portal ID?

Faculty, students, and staff may access CUNY’s Enterprise Edition of Blackboard via the CUNY Portal. Direct your web browser to: http://portal.cuny.edu and select Login. If you already have a portal account, type in your user name and password. If you need to create a new portal account, select Register and follow the instructions. In order to verify your identity, you will be prompted to enter your SSN and date of birth at this secure, encrypted site; this is a one-time-only registration action.
How Can Faculty Access Software for Qualitative Research?

To better assist faculty with qualitative research and analysis, the Faculty Training and Development Lab has installed and configured two distinct qualitative data analysis applications:


These software packages are designed to facilitate analysis of unstructured text, web links, and/or multimedia materials such as interviews, feedback forms, reports or media clips.

At present, both programs are only available on a dedicated workstation located in the Faculty Training and Development Lab (Library, Room 382). Please speak with any member of the Faculty Lab staff for access to NVivo or Atlas.ti.

Please note that we currently have only single-use, single-machine licenses for both QR programs; we do not have licenses for installation or use outside of the Faculty Lab or off-campus.

Would you like to learn more about qualitative research and analysis? We suggest taking advantage of the Library’s extensive collection of electronic books:

http://dewey.brooklyn.cuny.edu/resources/?service=ebooks.
Faculty Can Arrange for Academic IT to Visit Their Next Department Meeting

Representatives from Academic Information Technologies are available to participate in your monthly department meetings. We can answer questions on hardware/software relevant to your discipline and discuss how we can help meet your instructional and research needs.

For more information, please contact:

Howard Spivak: Director, Academic Information Technologies
E-Mail: HowardS@brooklyn.cuny.edu
Campus Phone: 718.951.5342

How Can Faculty Access Dragon Naturally Speaking Professional for Voice Transcription?

At the request of several Brooklyn College faculty members, the Faculty Training and Development Lab purchased and installed Dragon Naturally Speaking Professional to aid in the transcription of digital voice recordings. Using Dragon with a compatible digital voice recorder, you can capture notes in the field, and then automatically turn your recorded voice files into editable text. Dragon can recognize .wav, .wma, .dss, and .ds2 and .mp3 files.

For more information about using Dragon Naturally Speaking Professional in the Faculty Training and Development Lab, please contact:

Nick Irons: Associate Director, Faculty Training and Development
E-Mail: NIrons@brooklyn.cuny.edu
Campus Phone: 718.951.4634

NJVID/illumira

illumira (formerly known as NJVID) is a digital multimedia repository service for storing and sharing streaming video and audio, PDFs, and digital images.

The Brooklyn College Library and Office of Academic Information Technologies are pleased to announce that illumira is available during the Spring 2019 semester for Brooklyn College Faculty to stream video and audio files, and share PDFs and JPG images with your students through Blackboard.

For more information about accessing and using illumira, please contact:

Nick Irons: Associate Director, Faculty Training and Development
E-Mail: NIrons@brooklyn.cuny.edu
Campus Phone: 718.951.4634

Software Requests for the Faculty Training and Development Lab

If you would like to recommend a software purchase for the Faculty Training and Development Lab, please contact:

Howard Spivak: Director, Academic Information Technologies
E-Mail: HowardS@brooklyn.cuny.edu
Campus Phone: 718.951.5342
FACULTY TRAINING AND DEVELOPMENT LAB (FACULTY LAB, FTDL)

The Brooklyn College Library Faculty Training and Development Lab provides all Brooklyn College faculty (full-time and adjunct) with a range of free services to meet both individual and group needs.

Faculty can access computer-based resources and services, free printing, and technical support.

In the Faculty Lab, Brooklyn College faculty have access to computer hardware and software, technology support and advice, drop-in individual consultation with knowledgeable and friendly staff, and small-group workshop training in the effective use of digital technologies for teaching and learning.

The Faculty Lab maintains state-of-the-art, dual-core, Intel-based, Windows and Apple Macintosh computers; color flatbed scanners; a 35mm film scanner; DVD and CD-Recordable drives; digital video and audio capture; and B&W and color laser printers. The Faculty Lab provides software for web page creation; word processing; spreadsheet analysis; statistical analysis; database file management; graphics creation; digital video and audio; desktop publishing; desktop presentation; and multimedia authoring.

Technical Support staff are available to assist you with the use of all computer hardware and software in the Lab.

Please note that food and drink are NOT permitted in the Faculty Lab.

For more information about the resources and services available in the Faculty Lab, please contact:

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<tr>
<th>Name</th>
<th>Title</th>
<th>Phone</th>
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</thead>
<tbody>
<tr>
<td>Nick Irons</td>
<td>Associate Director, Faculty Training and Development</td>
<td>718.951.4634</td>
</tr>
</tbody>
</table>

Free Printing for Faculty

The Faculty Lab maintains two high-speed, high-capacity, networked laser printers (B&W and color) for faculty to use at no charge. Our B&W printer (HP 4015) outputs to 3 single-sided sizes: letter; legal; and tabloid. Our color printer (HP 3525) outputs to 2 double-sided sizes: letter and legal. Please consult with Faculty Lab staff for assistance with formatting your documents correctly for each printer.
The Faculty Lab large-format printers output to 24-, 36-, and 42-inch rolls of paper; the typical poster sizes that we print are: 24x36, 36x48, and 42x56 (usually portrait; sometimes landscape); please ensure that your posters are designed to scale, that is, properly sized-to-print, and deliver your digital files (PPT, PDF, or high-resolution JPG) to the Faculty Lab when finalized.

We will print a color, letter-sized proof for you to review, and make a copy of the file; you’ll be asked to record your contact information and the name of your file(s) in our project log book.

We typically need about 2 business days to turn around your posters; that allows us enough time to check (and correct) any errors with the files, and/or attend to troubleshooting unexpected issues with the printers.

### CUNY Virtual Desktop

The CUNY Virtual Desktop allows you to remotely access various software tools via the Web from off campus. These tools currently include: SPSS, SAS, Matlab, Maple, and Mathematica. Over time, CUNY intends to add more applications and tools.

Although the resource is managed centrally by CUNY, staff at the ITS Helpdesk (718-951-4357 opt 1), the ITS WEB Lab, and the Library Reference Desk are prepared to assist you with any problems you may have accessing this new resource.

ITS has created a CUNY Virtual Desktop channel in the BC WebCentral that contains a variety of resources to guide you. Just search in the portal using keywords “CUNY Virtual Desktop” or any of the included applications -- Mathematica, SAS, SPSS, etc.

For more information, please direct your Web browser to: http://www2.cuny.edu/about/administration/offices/cis/virtual-desktop/

### AIT/LIBRARY MULTIMEDIA CLASSROOMS

Faculty may reserve the Windows or Macintosh Classrooms to teach using computers with advanced graphics and sound capabilities. Each classroom will accommodate 34 participants and has one dedicated instructor station. These specialized classrooms may be reserved for occasional, specific class meetings requiring the use of technology.

High demand precludes scheduling these rooms for every class meeting during a semester. Technical Support Staff are available for classroom support.

To check room availability and to submit a reservation online, please direct your browser to: http://library.brooklyn.cuny.edu.

Select the link Room Scheduler located at top right.
Would you like to capture your classroom lectures or guest presentations on your camera or mobile device, but you don’t have a dedicated camera operator on hand to help? Well, it’s not a problem anymore: Swivl may be the solution for you.

Swivl is a robotic platform that turns your iOS and Android devices into a motion-tracking personal camera, and enables you to move freely through the classroom while recording your presentation. For more information about Swivl, please direct your web browser to: http://www.swivl.com/.

Swivl is fast-becoming a “must-have educational tool for a flipped classroom,” and seems to be the perfect tool for recording classroom interaction, student projects, and classroom observations.

The basic Swivl set has 3 components:

1. The Robot (base/platform) where your mobile device is mounted, sits on a round base that tilts 30 degrees, and rotates 360 degrees. The Base is portable and cordless, with batteries that last up to 4 hours.

2. The Marker (remote control) includes wireless audio, high quality built-in microphone and a recording button. Once the remote control is synchronized with the robotic platform, the base follows the Marker as it is moved around the classroom.

3. The Swivl Capture app has a user-friendly interface, it allows the instructor to create presentations and store them in the Swivl library, and facilitates uploading recorded lectures into your iOS Photo Library or the Swivl Cloud media service. You can find the Swivl Capture app by searching for “Swivl Capture” in the Apple App Store or Google Play Store.

Swivl Cloud < http://cloud.swivl.com > is also part of the Swivl product line. Swivl Cloud is not required if you’re only using the Swivl Robot and app, but a Swivl account will be needed to create and show slide presentations and movies simultaneously.

In response to requests from interested faculty, the Office of Academic Information Technologies (AIT) acquired three Swivl kits to launch as a pilot project. Each of our Swivl kits includes:

- 1 Swivl Robot and Marker
- 1 sturdy tripod
- 1 Apple iPad

Participants may also choose to use their own mobile device, and AIT will provide training and support on synchronizing the device with the Swivl Base and Marker (training is required in order to borrow a Swivl kit). For more information, please contact: Faculty Training Development Lab, Room 382.

Faculty Training Development Lab, Room 382 Library
Campus phone: 718.951.4634

Recording your class has never been so easy! Happy Recording!
Did you know that last year the Library and Academic IT presented more than 300 technology-based workshops focused on the needs of Faculty, students and staff? Faculty workshops covered the features and modules of Blackboard, Sakai and iTunes U.

Faculty and staff are welcome to participate in our student workshop series. The workshops in this series attempt to conform to the busy schedules of our students. There are workshops for those who can only attend on weekends, both Saturday and Sunday. There are afternoon workshops, common hour workshops and evening workshops. During intersession we conduct a winter graduate colloquium.

All workshops are hands-on. Workshop topics include Introduction to the PC, Introduction to the Internet, basic and intermediate level courses in Microsoft Excel, PowerPoint and Word. In addition, workshops are given for both Mac and Windows in Adobe Photoshop, Adobe Illustrator and Adobe InDesign. Recent workshop additions include basic QuickBooks, and basic and intermediate SPSS.

Want a Faculty workshop? Please send your suggested topic to Howard Spivak at HowardS@brooklyn.cuny.edu. Please include a suggested time and day; Faculty have crowded schedules and coordinating Faculty workshops is challenging.

Would you like to schedule a staff workshop or workshop series for your department? Include topics and times that your staff will be available. We will try to arrange a workshop or series to meet your department’s needs. Please contact Nick Irons for more information at NIrons@brooklyn.cuny.edu; 718.951.4634.

Do you want student course-specific workshops tailored and restricted to your class? In the modern academic environment, access to technology-centered help and instruction can make a sizable difference in the efforts of both you and your students. We are able to offer extensive, high-end assistance to you and your students in a wide variety of computer related areas including statistical analytic processing with SAS or SPSS; presentation creation and editing with PowerPoint; desktop publishing and word processing; database creation, maintenance and usage; and many more.

Course-specific workshops can be held during regular class sessions or outside class times. Please contact Howard Spivak to make arrangements at HowardS@brooklyn.cuny.edu; 718.951.5342.

Free Hands-on Technology Workshops for Faculty

The Library and Academic Information Technologies offer Faculty a full calendar of hands-on technology workshops on the CUNY Portal, Blackboard, Sakai, Microsoft Office, and Adobe Photoshop and Illustrator.

Please direct your Web browser to: http://ait.brooklyn.cuny.edu and follow the Workshops link located along the top navigation bar.
The Woody Tanger Auditorium (Library, Room 150) is available to reserve for your class on an occasional basis. The Auditorium is a place where the College community can experience and experiment with a high-tech communication infrastructure.

For complete information on the capacity and technical resources available in the WTA, or to arrange a tour or tutorial on the auditorium’s audio/visual, computing or lighting systems, please contact:

- Fatima Davis: New Media Center Manager  
  E-Mail: FaDavis@brooklyn.cuny.edu  
  Campus Phone: 718.951.5327  

- Harold Wilson: NMC Evening and Weekend Manager  
  E-Mail: HWilson@brooklyn.cuny.edu  
  Campus Phone: 718.951.5327

Technical assistance is available before and during your scheduled event. Printed instructions are available for most systems.

You may request the Woody Tanger Auditorium by visiting the Library’s room scheduling page: http://library.brooklyn.cuny.edu and selecting the link Room Scheduler or by contacting the New Media Center at newmedia@brooklyn.cuny.edu.

Please note that food and drink are NOT permitted in the Woody Tanger Auditorium.
Screen Sharing Study Room: A New Technology Resource for Your Students

Academic Information Technologies and the Library are piloting a project to enhance our group study rooms with technology to promote student collaborative group work. Our hope is that such a facility will foster consensus-building and task management skills, and allow students with different backgrounds and levels of experience an opportunity to come together to create something greater than each member could achieve alone.

Our newly created Screen Sharing Study Room (Rm 416 in the Library) seats 6 students and is enhanced with plug-and-play display technology. The table contains outlets and four HDMI plugs so that laptops and other devices can plug into the HD wide-screen display. Several adapters (“dongles”) and whiteboard markers will be available to borrow at the New Media Service Desk.
New Media Center (NMC) and Library Lower Level Lab (L4)

The New Media Center (NMC) provides the College community with a variety of services, including a state-of-the-art computing facility with Windows and Macintosh computers, access to the video and audio portion of Brooklyn College’s non-print collections, and viewing/presentation rooms for small and large groups or classes. NMC staff oversee use and scheduling of the Woody Tanger Auditorium, and manage the Library Lower Level Lab (L4) student computer lab.

For more information about the New Media Center or L4, please direct your web browser to http://ait.brooklyn.cuny.edu/. (Follow the link < New Media Center / L4 > located at left)

Location and contact information: NMC Service Desk, 2nd Floor Library

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<tr>
<th>Name</th>
<th>Position</th>
<th>Email</th>
<th>Phone</th>
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</thead>
<tbody>
<tr>
<td>Fatima Davis</td>
<td>New Media Center Manager</td>
<td><a href="mailto:FaDavis@brooklyn.cuny.edu">FaDavis@brooklyn.cuny.edu</a></td>
<td>718.951.5327</td>
</tr>
<tr>
<td>Harold Wilson</td>
<td>New Media Center Evening and Weekend Manager</td>
<td><a href="mailto:HWilson@brooklyn.cuny.edu">HWilson@brooklyn.cuny.edu</a></td>
<td>718.951.5327</td>
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Student Laptop and Tablet Loan

The Brooklyn College Library, Academic Information Technologies, and Information Technology Services are pleased to continue our successful Laptop Loan Program for Brooklyn College students.

As of the Fall 2012 semester, we have more than doubled the number of Apple MacBooks available for student borrowing; this service enhancement is made possible by the generosity of College President Karen L. Gould. Furthermore, with our gratitude for a very generous gift from the Class of 1960, 50th Reunion Class Gift Fund, the Library is pleased to announce that the Student iPad Loan Program is continuing through the fall 2014 semester.

We now have a total of 72 Dell Windows laptops and netbooks, 23 Apple MacBooks, and 5 Apple iPads for student use.

Windows laptops and netbooks are available for 3-day loans to undergraduate students; graduate students may borrow Windows laptops and netbooks for up to 30 days.

Apple MacBooks and Apple iPads are available for 1-day loan only.

The Student Laptop and Tablet Loan service is free of charge. A valid BC ID and an additional photo ID are required to borrow a laptop. Please direct your students to visit the New Media Center Service Desk, located on the 2nd Floor of the Library for detailed information, and to complete and submit a Laptop or Tablet Loan Form.
Morton and Angela Topfer Library Café

- The Café is staffed until 11:45 p.m. Monday through Thursday.
- Wireless printing is now available.
- Two new self-service printers have been added to decrease waiting time for printouts.
- A brand new, high-speed, high-capacity copy machine provides students the convenient option to remain in the Library Café to complete their academic work.

The Library Café’s friendly, knowledgeable staff is available to assist students with all their computing needs.

Always lively, the Library Café is CUNY’s only 24/7 information commons. Designed with a chic, open-concept feel, it is an ideal place to study, meet with friends, use one of the many Internet-connected computers, grab a snack, or just relax.

Follow us:

Facebook: https://www.facebook.com/BClibrarycafe
Twitter: http://twitter.com/bclibrarycafe

http://ait.brooklyn.cuny.edu/librarycafe/ | Whitehead Hall, 1st floor | 718.951.4672

Free Printing for Your Students in the Library and Library Café

The College’s Print Management System in use at the Library and Library Café standardizes free-printing privileges for students throughout the campus and helps students to save money, maximize efficiency, save time, and conserve paper. Many students are already familiar with the system, which has been in use for several years in the ITS Public Computing Labs, located in the West End Building (WEB).
Document Scanners

Dedicated and easy-to-use scanning stations have been installed at four convenient locations in the Library:

- Reference (first Floor)
- Reserve Reading Room (first floor)
- NMC: New Media Center (second floor)
- L4: Library Lower Level Lab (lower level)

The scanners are provided free to all Library patrons. Scans can be uploaded to a flash drive, emailed, or printed out.

The scanning system utilizes simplified scanning software developed in-house by Academic Information Technologies.

Presentation Practice Rooms

Do you need a place for you or your students to practice a PowerPoint presentation? Several viewing rooms in the New Media Center (2nd Floor) are now equipped to allow a laptop connection. Please inquire at the New Media Center Service desk for more information:

<table>
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<tr>
<th>New Media Center:</th>
<th>Service Desk</th>
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</thead>
<tbody>
<tr>
<td>Campus Phone:</td>
<td>718.951.5327</td>
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Laptops, tablets, and Smartphones (Android, iOS) must first be configured to access the College’s secure Wi-Fi wireless network. Please direct your students to the ITS Computer Lab located in the West End Building (WEB) for assistance with Wi-Fi setup.

To print in the Library, go to https://webprint.brooklyn.cuny.edu. You will then be prompted to enter your User Name (CUNYFirst Emp ID) and PIN (date of birth, MMDDYY).

Documents sent for printing via Wi-Fi are sent to the self-service printing stations located throughout the Library.
Free Hands-on Technology Workshops for Your Students

The Library and Academic Information Technologies offer students a full calendar of hands-on technology workshops on the CUNY Portal, Blackboard, Microsoft Office, SPSS, Windows, Macintosh, and Adobe Photoshop and Illustrator.

Please direct your web browser to http://ait.brooklyn.cuny.edu and follow the Workshops link located along the top navigation bar.

The Library Café also offers a large assortment of in-house produced literature dealing with computer usage and academic skills. Please direct your web browser to http://ait.brooklyn.cuny.edu/litrack/.

If you are an instructor (full-time or adjunct) and you would like receive E-Mail notification about Student technology workshops, please contact:

| Howard Spivak: Director, Academic Information Technologies |
| E-Mail: HowardS@brooklyn.cuny.edu |
| Campus Phone: 718.951.5342 |

Additional Fee-based Printing Services for Your Students

Color Printing
Color printing to letter- or legal-sized paper is also available in the Library and Library Café. Please note that free printing balances are not applicable towards this premium service.

Poster Printing Service
Brooklyn College clubs, organizations, and individual students may now have their JPEG image files printed as a full-color poster. Posters are printed on heavy stock paper in either 2’x3’ ($24.00) or 3’x4’ ($48.00) sizes. Please note that free printing balances are not applicable towards this premium service.

To submit the poster for printing, students must bring a properly formatted and ready-to-print JPEG image file on USB flash drive or CD to the New Media Center Service Desk, located on the 2nd floor of the Library. Please note that the poster will be processed and available for pick-up within 2 business days.
And One Last Thing
Don’t Forget to Sign Up for Your Free Subscription to:

Register at: https://partner.wsj.com/en/register/

Register at: https://myaccount.nytimes.com/auth/register